



12/03/2021

## Minutes

### Local Governing Board; Windmill Hill Academy Friday 12<sup>th</sup> March 2021 at 9.30am Remote Meeting via Zoom

#### 1. Join Meeting

All participants had video and audio.

#### 2. Welcome and Apologies

Present: Ruth Bawden (Chair), John Harris (Vice), Anna Body, Nicky Gilbert, Adam Matthews, Lin Millard, Abby Bassett (HoS), Jo Callow (EHT)

The Chair welcomed everyone to the meeting.

#### 3. Declarations of Interest Relevant to this Agenda

None declared.

#### 4. Confirm Minutes of LGB last meeting (29<sup>th</sup> January 2021) and actions arising

No actions. LGB agreed the minutes and the Chair will sign a copy at later date.

#### 5. Current Situation Update

HoS confirmed that the engagement with on-line learning has been very good and it would appear that the gaps are less than last time, although there are a few that engaged less and will need more catch up work. Attendance has been excellent. Children have generally been happy to be in school, although there has been some initial separation anxiety which is understandable given how much time they have spent at home in lockdown. **Have the staff been talking to the children to ascertain their emotional well-being as well as educational progress?** Yes, the emotional well-being has been carefully monitored and the teaching is being approached with this in mind, as children need to be in the right frame of mind to learn. HoS explained how the teacher assessment and learning is taking place in school at the moment.

A mental health practitioner is working with the school, with the children and families at WHA for one day a week equivalent, she can't be in school yet but full benefit will be gained when she can be in future. **How long will this provision be available as we don't know the long-term effects of covid & lockdown yet?** It appears to be funded for longer than this year and hopefully into the future.

**Is there further government funding available for recovery and what will be the focus?** HoS discussed the use of the previous funding, the trust funding and then the potential further funding that has been speculated in the news but not confirmed. She highlighted the various interventions that are targeted based on teacher assessment and pupil progress meetings. The data was discussed in more detail at the last meeting, and will be covered in a working group in May.

**How is staff welfare?** HoS explained and confirmed that generally well-being among the staff is good and they just want to do their best for the children.

**How are you managing vulnerable children?** HoS explained, and with most of those children being in school it has been easier to manage this time.

**The Chair, on behalf of governors, thanked the HoS and all staff for working so hard during the remote learning but also to get all the children back in school, learning in a safe environment. The school is blessed to have such a great team of staff.**

#### 6. Future Plans

Priorities are forecasted in the recovery schedule and this will be firmed up as more teacher assessments are completed. SATs are not being used externally this year. Data will feed recovery plan and interventions will be adjusted accordingly. Academy Improvement Officer reports will be made available to governors.

#### 7. Safeguarding

S157 audit is being worked on, JH will look at this before submission and also check SCR (with Trust Child Protection Officer). **As the children have been away from school for so long, is there a way of measuring an increase in concerns and identify issues?** It was confirmed that My Concern is still being used and is carefully managed to ensure trends can be identified. The new fence is almost complete around the school which is a positive safeguarding measure. There will be changes to Safeguarding policy in the near future due to changes issued down from the local authority.

#### 8. Governor Monitoring

- Parental survey on remote learning has been positive.
- The Chair joined a networking session on 24<sup>th</sup> Feb 2021 for Chairs of all LGBs across the Trust. It was useful and will be done every few months.
- NG discussed PE provision with school PE lead; she enquired as to his well-being, whether teachers in F, Yr 1 & Y2 have managed to train in Wild Tribe Delivery, the allocation of PE premium and covid measures when using PE equipment. PE lead confirmed he is doing well, teachers from F and Yr1 are booked on wild tribe course in March, Yr 2 are holding wild tribe lessons on Monday afternoons, PE lead is attending a wild tribe conference, not all PE budget has been allocated yet but the left over from last year's allocation needs to be spent and is being used to replace old PE equipment, the cleaning and allocation of equipment to comply with covid measures was explained. NG will follow up next term.
- The Chair had a discussion with HoS on 5<sup>th</sup> February regarding exceptions reports, increase in online learning, phonics, safeguarding, FSM vouchers, grants and applications for school improvements, parental survey, staff covid testing, staff well-being, English & maths leaders monitoring, whole school assemblies, and WHA express yourself week.
- The Chair had a discussion with HoS on 12<sup>th</sup> February regarding wellbeing bags, online disco, weekly assemblies, fitness sessions, issues with neighbours regarding the fence, survey on remote blended learning, laptop provision, access to education for EHCP children, on-line learning observation, fundraising for Friends of WHA.
- The Chair had a discussion with HoS on 7<sup>th</sup> March including the perimeter fence, young intruders, learning both in school and on line, arrangements for the start back to school on 8<sup>th</sup> March, new pupils, uniform, student mental health, staff well being and the new risk assessment.

**Monitoring prior to the next meeting:**

- **Chair's meeting with CEO 17<sup>th</sup> March (RB)**
- **S157, SCR, on line safety with HoS and CP (JH)**
- **Meet with SENDCO to discuss SEND (RB)**
- **Pupil Voice (NG, AB, AM)**
- **Early Years (NG)**
- **Working group to discuss recovery, progress & PPG (AM, AB & RB) – others welcome to join**
- **Follow up discussion on PE budget (NG)**

AM will take the lead on data.

**9. EYFS**

The school is compliant with the EYFS framework.

LM left the meeting.

**10. Any Other Business**

HoS is currently completing NPQH with a project based on pupil progress. NG, AB and JH will listen to a short presentation and challenged HoS on her project as part of the NPQH work.

It is intended to change the school day to end at 3.15pm instead of 3.30pm; as previously agreed by governors. This will go out to consultation with parents.

**Are there any transitional arrangements planned by Launceston College for year 6?** Nothing confirmed yet but Launceston College are currently testing children and accepting them back to school, so hopefully we will be notified in due course.

HoS applied for lottery grant for a wooden gazebo for outdoor teaching of up to 30 pupils; unfortunately not successful but will be applied for again.

**11. DONM**

Working group on 21<sup>st</sup> May at 9.30am on zoom with HoS, RB, AM & AB to discuss recovery, data and PPG. Date of main meeting is Friday 2<sup>nd</sup> July 2021 at 9.30am either on zoom or in suitable location face to face (TBC)

Meeting closed at 10.55

TJH Martin

ADMAT Governance Officer

**Distribution List:**

Ruth Bawden	Chair/Co-opted Governor
John Harris	Vice-Chair/Co-opted Governor
Lin Millard	Staff Governor
Anna Body	Parent Governor
Nicky Gilbert	Co-opted Governor

Adam Matthews	Parent Governor
Abby Bassett	Head of School
Jo Callow	Executive Head Teacher
Will Hermon	CEO
Graeme Barriball	Chair Board of Directors