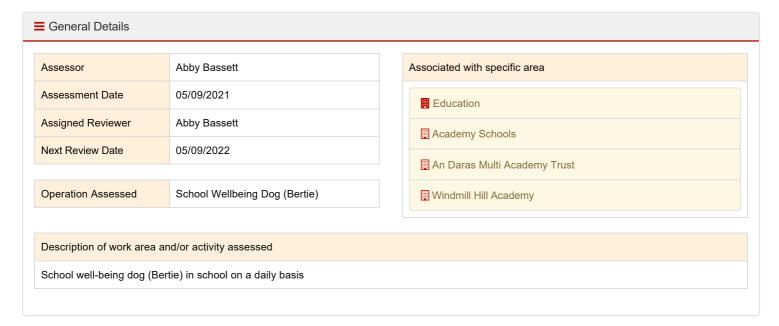


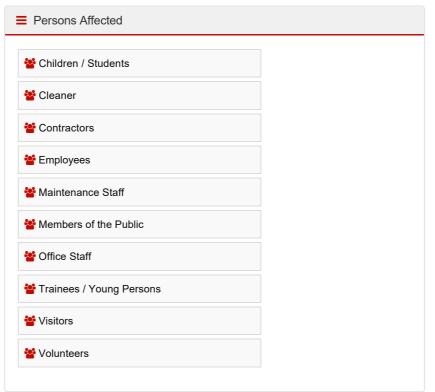
RISK Assessment - 6573RA

Internal Reference: (School Dog)
Information valid as of 12/01/2022 10:45



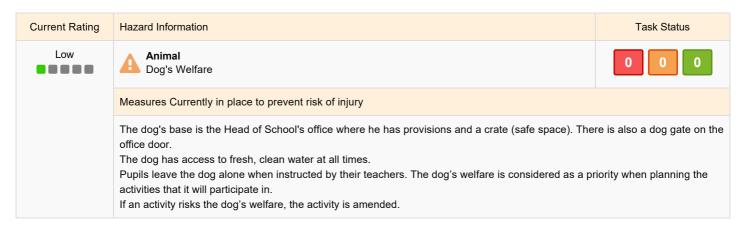






Hazard Information Task Status **Current Rating** Low Organisational Policies and procedures Measures Currently in place to prevent risk of injury The Head of School ensures that all staff, and where appropriate, pupils and their parents, are aware of and adhere to the following school policies: - Health and Safety Policy - Child Protection and Safeguarding Policy - First Aid Policy - Dogs in School Policy - Behavioural Policy - Supporting Pupils with Medical Conditions Policy - Fire Safety Policy - Allergen Policy The Head of School considers whether the school needs to register the dog as a performance animal, in accordance with the Performing Animals (Regulation) Act 1925. If yes, the Headteacher calls the LA and follows local procedures to register the dog. Additional insurance (business insurance) has been purchased for Bertie by Head of School (owner). The Head of school ensures that the dog is cared for in accordance with the Animal Welfare Act 2006.







Current Rating Hazard Information Task Status Medium Other (See: Hazard Details) Site Security Measures Currently in place to prevent risk of injury Abby Bassett (Head of School) is the owner of Bertie and has full responsibility. Abby will nominate another staff member to be responsible where necessary.

The dog is kept on a lead when it is not in its housing or in a secure location, e.g. in the head of school's office.

If the Head of School is not in school on a particular day, Bertie will remain at home.

hall. The site manager ensures that the premises is secure, e.g. fences are not broken.

Potential Rating

Medium

No Remedial Actions Entered

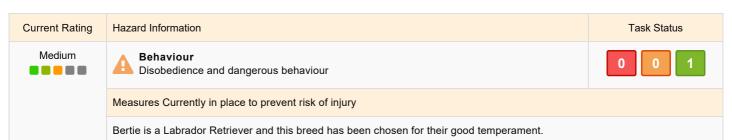
If there are any reasonably practicable actions which can be taken to reduce the risk associated with this hazard please use the form above to enter them.

The site manager ensures that the site is secure and that precautions are in place to limit the chance of the dog getting loose.

The Head of School ensures that all appropriate doors are closed when the dog is participating in an activity, e.g. in a school

Current Rating	Hazard Information	Task Status
Medium	Organisational Evacuation Procedures	0 0 1
	Measures Currently in place to prevent risk of injury	
	Where necessary, the school's Fire Procedures and Lockdown Policy is reviewed to ensure it includes provisions for the dog. A PEP has been completed for Bertie. The person handling the dog during specified activities is responsible for the dog's safety during an lockdown or evacuation. Where the handler is a pupil, e.g. if the dog is participating in a school performance, another appointed member of staff is responsible for the dog's safety.	

Potential Rating	Additional Controls Required		
Medium	Additonal Controls and Actions	Due by / Whom	Action Status
	The school's Fire Procedures and Lockdown Policy is reviewed to ensure it includes provisions for the dog. The person handling the dog during specified activities is responsible for the dog's safety during an lockdown or evacuation. A PEP has been completed.	17/09/2021 A.Bassett	Complete



Bertie is owned by the Head of School (Abby Bassett) who picked him up on the first day of the summer holidays and has spent the whole of the summer holidays with him allowing her to settle him, embed routines and visit school on numerous occasions. The handler is equipped and trained to react to and control any dangerous behaviour.

If the person handling the dog for a specific activity is a pupil, e.g. in a school performance, they are given training to handle the dog, and the pupil and dog are given an opportunity to bond.

Pupils are not expected to handle the dog unless:

- Their parents have provided permission.
- They feel safe and confident in doing so.
- They have received training to handle the dog.

The dog's obedience is ensured as far as reasonably possible; however, staff, pupils, visitors and parents understand that animals can be unpredictable.

Bertie has attended puppy training classes and a 1:1 session with a dog trainer. Continue to have sessions where necessary.

Potential Rating	Additional Controls Required		
Low	Additonal Controls and Actions	Due by / Whom	Action Status
	As Bertie is a puppy, he will be gradually introduced to the children, e.g. during the start/end of school on duty. This will increase as Bertie gets older and when he is ready (reviewed regularly).	09/10/2021 A.Bassett	Complete

Current Rating	Hazard Information	Task Status
Medium	Organisational Parental notification and permission	0 0 1
	Measures Currently in place to prevent risk of injury	
	The Head of School has informed parents that the dog will be present on the school's premises via a letter to each child. Parents are informed of the activities that the dog will be participating in, e.g. the dog will be performing in a school production or used as a therapy dog. The Head of School obtains consent from parents for pupils to be in proximity with, or to handle, the dog. Parents are informed if they are likely to come into contact with the dog, e.g. at a school performance. Parents are asked to inform the school if their child has an allergy to dogs.	

Additional Controls Required		
Additonal Controls and Actions	Due by / Whom	Action Status
Consent forms to be given out on the first day of term. Amanda Zoffman to collect consent forms and share with Head of School and Class Teachers.	10/09/2021 A.Bassett	Complete
	Additional Controls and Actions Consent forms to be given out on the first day of term. Amanda Zoffman to collect consent forms and	Additional Controls and Actions Due by / Whom Consent forms to be given out on the first day of term. Amanda Zoffman to collect consent forms and Due by / Whom 10/09/2021 A.Bassett

Current Rating	Hazard Information	Task Status
Low	Welfare Dog's health	0 0 0
	Measures Currently in place to prevent risk of injury	
	The dog's designated handler (Abby Bassett) is in charge of feeding and caring for the dog while on the school premises. The handler is responsible for permitting people to touch the dog. The dog is permitted to go in the Head of School's Office and Main office, which is kept closer and accurate for the wellbeing of the	
	The dog is permitted to go in the Head of School's Office and Main office, which is kept clean and secure for the wellbeing of the animal, pupils, staff and visitors. The dog is given no opportunity to come into contact with wild rodents on or off the school premises.	



Current Rating	Hazard Information	Task Status
Medium	Other (See: Hazard Details) Hygiene	0 0 1
	Measures Currently in place to prevent risk of injury	
	The dog is suitably toilet trained. The designated area for the dog to defecate is situated away from pupils and staff. All faeces are immediately picked up by the handler, using a clinical waste bag, and disposed of into a The handler immediately washes their hands with sufficient soap and water after picking up faeces. Any soiled dog bedding is immediately disposed of in sealed clinical waste bags and placed into a clin The handler takes the dog's bedding home regularly to wash it. Any pupils, staff and visitors who touch the dog are advised to wash their hands afterwards, and suffi facilities are provided throughout the school. Anyone with an exposed wound who touches the dog has the wound suitably covered. If the dog is ill with an infection or a disease, it does not return to the school until it has recovered. Hand sanitiser is provided for anyone who touches the dog.	nical waste bin.

Potential Rating	Additional Controls Required		
Medium	Additonal Controls and Actions	Due by / Whom	Action Status
	Pupils and staff will be advised on these aspects in the first week of term.	10/09/2021 A.Bassett	Complete

Potential Rating	Additional Controls Required		
Low	Additonal Controls and Actions	Due by / Whom	Action Status
	Gradually introduce Bertie to pupils and staff. Ensure he has lots of chew toys available. Review regularly.	05/10/2021 A.Bassett	Complete

Current Rating Hazard Information Task Status

Low Welfare Dog's housing and equipment

Measures Currently in place to prevent risk of injury

The Head of School ensures that the dog has housing that meets its physical and psychological needs.

The Head of School ensures that the dog's housing is:

- Secure, e.g. escape proof.
- Clean and free from parasites and vermin.
- Free from hazards, e.g. sharp edges.
- Well-ventilated.
- Sheltered from extreme weather.
- Set at a suitable temperature, humidity and light level.
- Sheltered from noises that may upset it.
- Capable of providing a darkened sleeping area.

The Head of School ensures that the dog's housing has:

- A comfortable resting area.
- A suitable amount of clean bedding material.

The Head of School ensures that the dog is able to:

- Lie fully stretched out.
- Turn around without touching either the walls or the ceiling.
- Stand in its natural posture.
- Move in its natural manner.
- Rest comfortably.

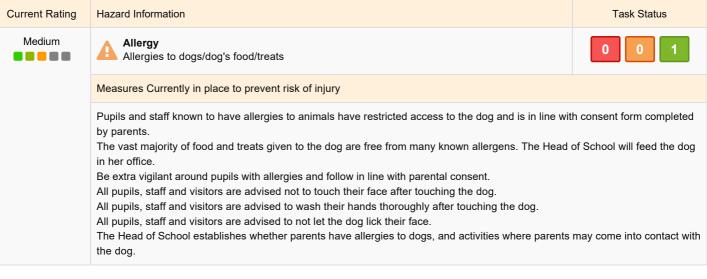
All dog's bedding/housing is checked for defects on a weekly basis by the Head of School.

All dog equipment is stored in the Head of School's office when not in use.

The dog's food and water bowls are kept out of the path of people to avoid any trips.

Any spillages from the dog's bowls are wiped up immediately.





Potential Rating	Additional Controls Required		
Medium	Additonal Controls and Actions	Due by / Whom	Action Status
	Collect parent permissions and share with staff. Check ingredients if treats and food for any allergens.	10/09/2021 A.Bassett	Complete





